

Booking Form - Multidelegate Training

1a: Name of the person making the booking:			
1b: Job title:		1c: Organisation	
Type of organisation: <small>(for rates, see note (3) of Terms and Conditions) Doesn't apply to fixed-rate courses</small>	(a) Individual	(b) Vol/charity local	(c) Vol/charity national
	(c) Statutory	(d) Commercial	
2: Contact Details:			
(a) Full postal address			
(b) Telephone Number:	Landline:		
	Mobile:		
(c) Email Address			
3: Delegate Details (if different to above)			
Name(s) of delegate(s)	Job Title	Mobile number	email
1:			
2:			
3:			
4:			
4a: Title of course you wish to attend:			
4b: Date/venue:			
4c: Cost per delegate			
4c: Please specify additional needs that you may have to access/benefit from the training:			
4d: Please specify any dietary requirements you may have: <small>(please note at fixed-rate Co-operative Training events, no lunch is provided)</small>			
4e: I DO/NOT wish to be notified of future training events. (Delete as appropriate)			
5: Payment Details			
Please complete as applicable: (see note (5) of the Costs, Terms and Conditions)			
<ul style="list-style-type: none"> • I have attached a cheque to cover the cost of training (Cheques made payable to K. Flemen) <ul style="list-style-type: none"> ○ Amount attached: £ • I have attached a purchase order for: £ • Payment will be made within 28 days of the training and I have attached a letter from my Line Manager confirming that this payment will be made. • Other, as agreed (specify). 			
6: I have read and agree to the terms and conditions:			
Signed:		Date:	
7: Please EITHER email the completed document to mail@kfx.org.uk or post to KFX, 49 Lansdowne Drive, LONDON, E8 3EP.			